

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES

January 8, 2019

Administration Center, 3083 NE 49th Place, Hillsboro, OR

1. **Executive Session**

ORS 192.660(2)(d)—Labor Negotiator Consultation, ORS 192.660(2)(e)—Real Estate, and ORS 192.660(2)(k)—School Safety

Board Present:

Lisa Allen, Chair
Erika Lopez, Vice Chair
Martin Granum
Yadira Martinez
Jaci Spross
Kim Strelchun
Mark Watson

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Beth Graser, Chief Communications Officer
Kona Lew-Williams, Chief Human Resources Officer
Michelle Morrison, Chief Financial Officer
Casey Waletich, Chief Operations Officer
Don Wolff, Chief Information Officer
Val Bokma, Assistant to the Board

Board Chair Lisa Allen called the meeting to order at 5:19 PM, and moved the Board into executive session under ORS 192.660(2)(d)—Labor Negotiator Consultation, ORS 192.660(2)(e)—Real Estate, and ORS 192.660(2)(k)—School Safety.

The Board discussed labor negotiations, real property transactions, and matters related to school safety. No action was taken. Board Chair Allen moved the Board out of executive session and recessed the meeting at 6:48 PM.

2. **Work Session**

Board Present:

Lisa Allen, Chair
Erika Lopez, Vice Chair
Martin Granum
Yadira Martinez
Jaci Spross
Kim Strelchun
Mark Watson

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Beth Graser, Chief Communications Officer
Kona Lew-Williams, Chief Human Resources Officer
Michelle Morrison, Chief Financial Officer
Casey Waletich, Chief Operations Officer
Adam Stewart, Capital Projects Officer
Olga Acuña, Director, Federal Programs
Val Bokma, Assistant to the Board
Diana Kleintob, Technology Support

Student Representatives Present:

Jessica Jose-Nickerson
Samanta Vega Contreras

Others Present:

Auditors: Larry Grant and
Teresa Rawlins

Board Chair Lisa Allen reconvened the meeting at 6:58 PM.

A. 2019 School Bond Projects - Scope and Budget Overview

Capital Projects Officer Adam Stewart presented an overview of the scope and budget for the 2019 bond projects, including the original scope and budget for each project, additional scope that is included in the current plans, and information regarding increased costs and the impact on bond contingency funds. Actual costs for construction projects have been higher than the original estimates across the state and region, and it is likely that project costs will continue to increase over time.

Staff are confident that funding will be adequate to complete all of the promised bond projects, but it will be necessary to closely assess the additional scope that can be completed with these projects, and it is impossible to be certain at this time whether funding will be adequate to complete all of the “additional” projects that were identified in the original bond planning process.

Communicating with community members regarding the reasons for changing the scope of bond projects is a high priority.

B. Lau Plan Overview and 2016-17 English Language Learner Report

Director of Federal Programs Olga Acuña presented the Hillsboro School District’s *2017-2019 English Learner Plan* and the Oregon Department of Education’s (ODE’s) *2016-17 Annual Report to the Legislature on English Language Learners*.

The District’s English Learner Plan is drafted every two years with the collaboration of many stakeholders; drives the development and implementation of effective programs for the District’s English learners; reflects the District’s commitment to provide students with ongoing equitable educational opportunities; and aligns with state and federal requirements.

Annual publication of the ODE English Language Learner report is required by Oregon Revised Statute (ORS) 327.016. The report includes financial information for English learner programs, the objectives and needs of eligible and participating students, and the demographic information of students enrolled in English learner programs in each school district. The 2017-18 report will be published next fall.

Assistant Superintendent Travis Reiman provided information regarding the District’s dual language programming and the benefits that dual language education provides for students.

C. ACTION: Accept 2017-18 Audit Report

Larry Grant and Teresa Rawlins, representatives of the District’s financial auditor, Grove, Mueller & Swank, P.C., and Michelle Morrison, the District’s Chief Financial Officer, presented a brief overview of the 2017-18 Comprehensive Annual Financial Report (CAFR). The report included one finding: the over-expenditure of the General Fund in some function areas that were not within the Local Budget Law guidelines. The auditors explained that this was a single deficiency within the context of the large number of federal funds that the District receives, and the District’s ending fund balance was within limits. The causes of the deficiency included allocation adjustments that were made near the end of the school year, but not in time to be approved by the Board of Directors during their June meeting.

Director Kim Strelchun MOVED, SECONDED by Director Jaci Spross, that the Board of Directors accept the audit report for 2017-18. The MOTION CARRIED (7-0).

The audit report was included in the Board meeting packet and posted on the District website.

D. ACTION: Approve Financial Report Action Plan for Fiscal Year 2017-18

Chief Financial Officer Michelle Morrison presented the Financial Report Action Plan for Fiscal Year 2017-18 for the deficiency that was listed in the District's 2017-18 CAFR. The plan will be submitted to the Secretary of State Audits Division for evaluation, in accordance with Oregon state law.

Director Erika Lopez MOVED, SECONDED by Director Kim Strelchun, that the Board of Directors approve the Fiscal Year 2017-18 Financial Report Action Plan. The MOTION CARRIED (7-0).

The Financial Report Action Plan was included in the Board meeting packet.

E. ACTION: Adopt Legislative Priorities

Chief Communications Officer Beth Graser presented an updated draft of the Hillsboro School District Board of Directors' 2019-2021 Legislative Priorities. The updates included feedback provided by Board members during their December 11 work session.

Board members and Ms. Graser discussed recent and upcoming opportunities to advocate with legislators and speak with the community regarding the District's needs and priorities, and resources to facilitate these conversations.

Ms. Graser explained that the legislative contact list posted on the District's website will be updated after membership on legislative committees has been determined.

Director Kim Strelchun MOVED, SECONDED by Director Martin Granum, that the Board of Directors adopt the proposed 2019-2021 Legislative Priorities as they were presented. The MOTION CARRIED (7-0).

The draft 2019-2021 Legislative Priorities were included in the Board meeting packet.

F. Recess Meeting

The meeting was recessed at 8:03 PM.

G. Reconvene Meeting

The meeting was reconvened at 8:10 PM.

H. Discuss Superintendent Evaluation Process and Timeline

Board members reviewed the draft timeline for the 2018-19 evaluation of the Superintendent. Board Chair Lisa Allen explained that the timeline has been updated, but there are no changes in the process.

I. Equity Training

Throughout the year, Board and Cabinet members are participating in a series of discussions regarding the diverse needs of students and the supports that will help them

succeed. This discussion in the series focused on the background and context of District data regarding student discipline, assessment, and demographics, including the findings of national studies regarding economic and academic opportunities for students and their families, factors that impact student success within the District, and steps the District is taking to identify and implement supports that will be truly effective for student success.

Board members asked about the availability of additional data, curriculum and funding options, potential steps the Board could take to support this work, and training opportunities. The dates of upcoming equity seminars will be provided to Board members.

J. Discussion Time

1. Discuss Potential Resolution in Support of Stable and Adequate State Funding of Education

Board members discussed the Oregon Education Association's (OEA's) campaign encouraging school boards across the state to adopt funding resolutions, and the possibility of adopting a resolution in support of stable and adequate funding for education. Director Kim Strelchun volunteered to draft a resolution for the Board to consider during their upcoming meeting.

2. Discussion

Board members and Student Representatives discussed District events and processes, and provided brief summaries of their recent and upcoming activities. Key topics included recruitment and support for next year's Student Representatives, PAX training, local news articles regarding the District, and meetings with legislators. Director Yadira Martinez announced that she plans to seek election to the School Board this spring.

K. Adjourn Board Meeting

The meeting was adjourned at 10:15 PM.



Approved February 26, 2019