

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES  
February 12, 2019  
District Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, Oregon

1. **WORK SESSION**

Board Present:

Lisa Allen, Chair  
Erika Lopez, Vice Chair  
Martin Granum  
Yadira Martinez  
Jaci Spross  
Kim Strelchun  
Mark Watson

Administration / Staff Present:

Mike Scott, Superintendent  
Travis Reiman, Assistant Superintendent, Academic Services  
Dayle Spitzer, Assistant Superintendent, School Performance  
Beth Graser, Chief Communications Officer  
Kona Lew-Williams, Chief Human Resources Officer  
Michelle Morrison, Chief Financial Officer  
Adam Stewart, Capital Projects Officer  
Casey Waletich, Chief Operations Officer  
Becky Smith, Principal, North Plains Elementary School  
Brooke Vilante, Teacher on Special Assignment  
Val Bokma, Assistant to the Board  
Kelli Waibel, Technology Support

Student Representatives Present:

Jessica Jose-Nickerson  
Samanta Vega Contreras

Others Present:

City of North Plains:

Teri Lenahan, Mayor  
James Fage, Councilor  
Rickey Smith, Councilor  
Cindy Smith, Citizen and  
Volunteer Coordinator for the  
North Plains Association

Devin Hunter, HCU

Jill Golay, HEA

Board Chair Lisa Allen called the meeting to order at 5:19 PM. Student Representative Samanta Vega Contreras was unable to attend.

A. Hillsboro School District Board of Directors' Discussion with North Plains City Officials

1. Introductions

Meeting participants introduced themselves and discussed their school experiences.

2. School Bond Projects Update

a. Highlights, Priorities, Benefits, and Impact to the Community: North Plains Elementary School, Evergreen Middle School, and Glencoe High School

Capital Projects Officer Adam Stewart reported on the status and anticipated timeline of bond projects that impact the North Plains community, including the renovation of North Plains Elementary School, Evergreen Middle School, and Glencoe High School; and the construction of an additional elementary school in North Plains. Mr. Stewart also responded to questions regarding school building security and half-

street improvements, and discussed the importance of coordinating with other organizations that are building in the area.

b. Overview of Boundary Adjustment Timelines and Guiding Principles

Superintendent Mike Scott presented an overview of the boundary adjustment process that was used by the District in 2013-14 and explained that the Board of Directors is scheduled to review the previous process, make any necessary adjustments, and approve the updated process later this school year. The boundary adjustment process for North Plains is expected to begin in fall 2020, and the new school is scheduled to open in fall 2021.

Superintendent Scott emphasized that the District strives to engage in a thoughtful, responsive, and transparent boundary adjustment process, involving the communities that will be impacted by the adjustments.

3. Overview of North Plains Elementary School Programs and Activities

North Plains Elementary School Principal Becky Smith presented an update on activities and events at the school, including the new logo, the valuable support provided by community partners, and programs and resources that support and engage students.

4. Brainstorm Regarding Future Partnership and Collaboration Opportunities

Board members and City leaders discussed potential future collaborative opportunities. Suggestions included expanding the North Plains trail system, improving athletic fields, developing a partnership between the District and North Plains' law enforcement, a fiber partnership, a library partnership, and Board members participating in North Plains community events. Funding limitations and suggested funding sources were also discussed.

B. The meeting was recessed at 6:30 PM.

C. A short break was scheduled, during which North Plains representatives left the meeting.

D. Board Chair Lisa Allen reconvened the meeting at 6:45 PM.

E. Discuss Facilities Naming Process

Superintendent Mike Scott outlined the following processes that the District has previously used for naming new facilities, and explained that the process that will be used for the upcoming bond projects will be subject to Board approval.

- Implementation of a Superintendent's task force
- Community input invited via the District website and local media.

District policy FF: Naming Facilities addresses the criteria for selecting new facility names. Revisions to policy FF will be presented to the Board for first reading on February 26.

Board members discussed the facility naming process and criteria, suggesting several ideas for consideration. Based on their input, Superintendent Scott will draft a proposal to be reviewed during a future meeting.

F. NWRESD Local Service Plan Discussion

Superintendent Mike Scott explained that education service districts' local service plans for the upcoming year must be adopted by local school districts annually by March 1, and the Board is scheduled to vote on the Northwest Regional Education Service District's

(NWRESA's) local service plan for 2019-20 on February 26. He recommended that the Board approve the plan, which is included in the Board meeting packet.

G. Talented and Gifted (TAG) Update

Assistant Superintendent Dayle Spitzer and Teacher on Special Assignment (TOSA) Brooke Vilante presented an update regarding opportunities, events, supports, strategies, and resources for students who have been identified as Talented and Gifted (TAG) and their parents and staff.

H. Safety Update

Superintendent Mike Scott and Chief Operations Officer Casey Waletich presented an update regarding the safety and security projects that are included in the bond program. An executive summary outlining these projects is included in the Board meeting packet.

I. Discuss Student Representative Positions and Planning

Students at Glencoe High School, Hillsboro High School, and Miller Education Center will have the opportunity to serve as Student Representatives to the Board of Directors during the 2019-20 school year. Board members and Student Representative Jessica Jose-Nickerson discussed the recruitment and selection process and timeline for the 2019-20 Student Representatives. Superintendent Scott presented a draft timeline, explaining that the intention is for next year's Student Representatives to be on board early enough to participate in additional opportunities, including the summer Board retreat.

Board members discussed a suggestion that a grade-point-average requirement be added to the criteria, but determined that the criteria would remain unchanged, reiterating their value that this opportunity be accessible to a diverse range of students. They also recommended that the process / timeline be updated to include a procedure for recognizing students at the end of their terms.

Information sessions regarding this opportunity will be scheduled, and Youth Advisory Council (YAC) and IGNiTE (Inspiring Growth Now in Teacher Education) students and school club advisors will be asked to help spread the word regarding this opportunity.

J. Discussion Time

Board members and Student Representative Jessica Jose-Nickerson provided brief summaries of their recent and upcoming activities, and discussed conversations with parent groups; participation in upcoming community events; advocacy for revenue reform; recent proposed legislation that impacts schools and students; Director Kim Strelchun's recent trip to Washington, D.C., and her work on Oregon School Boards Association's Legislative Policy Committee; and Director Erika Lopez' work on the Oregon School Board Members of Color Caucus. Board Chair Lisa Allen and Director Yadira Martinez have filed to run for election to continue serving in their current School Board positions.

K. Recess Board Meeting

The meeting was recessed at 8:35.

**2. EXECUTIVE SESSION**

ORS 192.660(2)(d)—Labor Negotiator Consultation and ORS 192.660(2)(b)—Complaint against a Public Employee.

Board Present:

Lisa Allen, Chair  
Erika Lopez, Vice Chair  
Martin Granum  
Yadira Martinez  
Jaci Spross  
Kim Strelchun  
Mark Watson

Administration / Staff Present:

Mike Scott, Superintendent  
Beth Graser, Chief Communications Officer  
Kona Lew-Williams, Chief Human Resources Officer  
Michelle Morrison, Chief Financial Officer  
Val Bokma, Assistant to the Board

Board Chair Lisa Allen reconvened the meeting at 8:37 PM, and moved the Board into executive session under ORS 192.660(2)(d)—labor negotiator consultation and ORS 192.660(2)(b)—complaint against a public employee. The Board discussed labor negotiations and a complaint against an employee. No action was taken.

Board Chair Allen moved the Board out of executive session and recessed the meeting at 9:08 PM.

**3. WORK SESSION**

Board Present:

Lisa Allen, Chair  
Erika Lopez, Vice Chair  
Martin Granum  
Yadira Martinez  
Jaci Spross  
Kim Strelchun  
Mark Watson

Administration / Staff Present:

Mike Scott, Superintendent  
Beth Graser, Chief Communications Officer  
Kona Lew-Williams, Chief Human Resources Officer  
Michelle Morrison, Chief Financial Officer  
Val Bokma, Assistant to the Board  
Kelli Waibel, Technology Support

Others Present:

Devin Hunter, HCU  
Jill Golay, HEA

Board Chair Lisa Allen reconvened the meeting at 9:09 PM.

**A. ACTION: Ratify Agreement with Hillsboro Education Association**

Director Martin Granum MOVED, SECONDED by Director Mark Watson, that the Board of Directors approve the three-year collective bargaining agreement with Hillsboro Education Association, effective July 1, 2018, through June 30, 2021, as tentatively agreed to by the District bargaining team. The MOTION CARRIED (7-0).

**B. Update Regarding Compensation for Non-Union Employees**

Chief Human Resources Officer Kona Lew-Williams presented an update regarding compensation for non-union employees. The following information is also included in the Board meeting packet.

On June 26, 2018, the Board approved a three-year agreement with executive management, administrators, and confidential and supervisory-technical employees, to align with the timelines of the agreements reached with the licensed employee group. In addition to work calendar changes for specific positions, the Board approved the following compensation package for non-union employees, to be aligned with the compensation increases that would be approved for licensed staff, upon the completion of the bargaining process:

- All employees receive a step during each year that they are eligible
- Cost of living adjustment equivalent to negotiated licensed staff increase
- Insurance increase equivalent to negotiated licensed staff increase

The tentative agreement with Hillsboro Education Association, approved by the Board, includes the following compensation increases that apply to non-union staff:

SALARY

- COLA added to the salary schedule
  - 2018-19: 2%
  - 2019-20: 2.5%
  - 2020-21:
    - 2.5% COLA for the first six paychecks
    - 3% COLA added for the last six paychecks

INSURANCE

- 2018-19: \$25.00 increase to the insurance cap to \$1,175
- 2019-20: \$25.00 increase to the insurance cap to \$1,200
- 2020-21: \$50.00 increase to the insurance cap to \$1,250

3. Adjourn Board Meeting

The meeting was adjourned at 9:13 PM.



Approved March 12, 2019